

**Northport-East Northport UFSD Board of Education Regular Meeting - William J. Brosnan School
(Thursday, September 8, 2016)**

Generated by Beth M Nystrom on Friday, September 9, 2016

Members present:

David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Regina Pisacani (arrived at 9:29 p.m.), Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Also Present:

Mr. Robert Banzer (Superintendent of Schools), Ms. Kathleen Molander (Assistant Superintendent for Business), Ms. Irene McLaughlin (Assistant Superintendent for Human Resources), Mr. Matthew Nelson (Assistant Superintendent for Student Services, Technology and Assessment), Dr. Dana Boshnack (Assistant Superintendent for Teaching and Learning), Ms. Diana Cannino (Ingerman Smith, LLP - Board Counsel)

1. Meeting called to order at 7:04 PM

2. IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION

3. Mr. Rapiejko lead those present in the **Pledge of Allegiance**; and

4. Pointed out the **emergency exits**.

President Rapiejko requested a moment of silence in memory of those lost on September 11, 2001.

5. APPROVAL OF MINUTES

6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

Information: 6.01 For Information: Upcoming Meetings

President Rapiejko reviewed the upcoming meetings scheduled for September 22nd, October 6th and October 19th.

7. COMMUNICATIONS - Please Note: This is the opportunity for persons who had written letters to the Board to speak to the Board regarding the issues raised in their communications. Speakers are asked to keep their comments brief, and to speak for no longer than 5 minutes.

Discussion: 7.01 Communications to the Board

There were no communications to the Board requiring Board action.

8. PUBLIC COMMENT/PARTICIPATION - Please Note: Community members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name and address for the record and limit their presentation to 5 minutes. Where possible, the Board will answer factual questions immediately. A written response may be provided when information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda.

<u>Name</u>	<u>Comment</u>
Kate Moore (Parent)	Requested that the District accept letters of exception for providing transportation for students who are not eligible for transportation and for the District to perform new measurements using up to date technology.

President Rapiejko stated that the mileage is set by referendum and Ms. Molander, Assistant Superintendent for Business, stated that it is measured to a designated entrance.

9. SPECIAL REPORTS

Presentations: 9.01 Update on Summer Maintenance

Mr. Robert Banzer, Superintendent of Schools, and Mr. Anthony Resca, Superintendent of Buildings and Grounds, presented on the work done throughout the District during the summer:

High School - ADA Lavatory renovations lower H, painted/repainted soffit in south gym, painted stairs in wrestling room, painted locker rooms, installed three bottle filling stations, refinished south gymnasium floor, repaired main gymnasium floor, repaired/refinished auditorium stage floor, resurfaced four tennis courts, replaced RR ties with block main front courtyard, renovated/paved gravel lot, replaced several concrete sections on walks, installed new fence along north field, installed new protective fence baseball field

Northport Middle School - PA/intercom system replacement, new floor tiles installed in kitchen and B wing, repaired/refinished and painted stage floor, installed two bottle filling stations, installed concrete pad and assembled second bleacher, new oil tank alarm system installed, CO detection system started

East Northport Middle School - Installed four new exterior doors in tech rooms, new paved roadway & patch from lot to Larkfield athletic field

Bellerose Avenue - Fire alarm system complete, kindergarten entrance new concrete walkway, major plumbing repairs in east wing and kitchen, two playground tables installed, two bottle filling stations installed, paved roadway for access to lower field

Fifth Avenue - New playground install completed, gymnasium floor repaired/refinished, removed termite damage, additional woodwork done in gymnasium and APR, two bottle filling stations installed, new carpet installed in kindergarten classrooms

Pulaski Road - Refinished gymnasium floor, new exterior doors/vestibule completed, abatement and new tiles installed in room C2, two bottle filling stations installed, new walkoff carpeting installed at several doors, new oil tank alarm installed

Ocean Avenue - New exterior doors installed in north B wing, exterior trim and wooden doors painted, custom woodwork room 10, replaced wall bench in kindergarten, plumbing repairs to steam system, lot and driveway resealed and relined, two bottle filling stations installed

Norwood Avenue - Abatement and tile installation room 51, lot and driveways seal coated and striped, storage container outside gymnasium moved, fire alarm completed, two bottle filling stations installed

Dickinson Avenue - Exterior painting completed, underground conduit installed for electric/fiber, gymnasium floor refinished, new exterior doors installed on A building, two bottle filling stations installed, toilet repairs in C building, tree trimming and removal.

Mr. Resca reviewed the pending and ongoing projects at each building.

The Board thanked Mr. Resca for his informative report.

10. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Action: 10.01 Personnel Actions Report
Recommendation to approve the Personnel Actions Report

Motion by Jennifer H Thompson, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Not Present at Vote: Regina Pisacani

President Rapiejko announced the retirement of Maryanne LeHanka, Special Education.

In response to a question regarding the American Sign Language course, Ms. McLaughlin stated that there are two sections with 27 students enrolled.

Action: 10.02 Schedule J - Committee on Special Education
Recommendation to approve Schedule J

Motion by Jennifer H Thompson, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Not Present at Vote: Regina Pisacani

Action: 10.03 Committee on Special Education
Recommendation to appoint the following staff member as a designee of the Northport-East Northport School District when initiating referrals to the Committee on Special Education during the 2016-2017 school year:

- Veronique Hayek, School Psychologist

Motion by Jennifer H Thompson, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Not Present at Vote: Regina Pisacani

Action: 10.04 Committee on Special Education (CSE), Sub-Committee on Special Education (SCSE), and 504 Committee

Recommendation to appoint the following staff member to serve as a chairperson for the Committee on Special Education (CSE), Sub-Committee on Special Education (SCSE), and 504 Committee meetings during the 2016-2017 school year:

- Veronique Hayek, School Psychologist

Motion by Jennifer H Thompson, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Not Present at Vote: Regina Pisacani

Action: 10.05 Policies - First Read

Recommendation to receive for a first read the following policies and tabling item 10.05.2 Policy #6550 "Extracurricular Activity Funds":

- 10.05.1 Policy #6830 - "Expense Reimbursement" (replaces policy #3362 "Reimbursement")
- 10.05.2 Tabled
- 10.05.3 Policy #8410 - "Student Transportation Services" with requested revisions (replaces policy #3541 "Transportation")
- 10.05.4 Policy #8520 - "Free and Reduced Price Food Services" with requested revisions
- 10.05.5 Policy #9170 - "Meals and Refreshments" with requested revisions (replaces policy #9170 "Food Purchases for District Meetings and Functions")

Motion by Jennifer H Thompson, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Not Present at Vote: Regina Pisacani

11. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

Action: 11.01 BIDS

Recommendation to take specified action on the following BIDS:

SCHOOL LUNCH:

- 11.01.1 AWARD: LI Cooperative BIDS 2016-2017

Motion by Lori McCue, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Not Present at Vote: Regina Pisacani

Action: 11.02 Claims Auditor's Report for Warrants and Schedule of Claims

Recommendation to approve the Claims Auditor's Report for Warrants and Schedule of Claims for payments dated:

July 8, 2016 (Payroll Trust & Agency Warrant), July 15, 2016 (Accounts Payable Warrant), July 22, 2016 (Payroll Trust & Agency Warrant), July 29, 2016 (Accounts Payable Warrant), July 2016 (Claims Audit Report)

Motion by Lori McCue, second by Donna McNaughton.

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C. Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Not Present at Vote: Regina Pisacani

Action: 11.03 End of Year Transfer of Funds

Recommendation to approve End of Year Transfer of Funds to balance the 2015-2016 budget

Motion by Lori McCue, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel
Not Present at Vote: Regina Pisacani

Action: 11.04 Commack UFSD

Recommendation to approve a 2016-2017 Special Education Services Contract between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the Commack Union Free School District

Motion by Lori McCue, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Not Present at Vote: Regina Pisacani

Action: 11.05 Adelphi University's High School Program

Recommendation to approve a 2016-2017 Agreement between Adelphi University's High School Program and the Northport-East Northport Union Free School District

Motion by Lori McCue, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

Not Present at Vote: Regina Pisacani

12. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

Information: 12.01 Schedule H - Use of Facilities

13. UNFINISHED BUSINESS

14. NEW BUSINESS

Discussion: 14.01 Facilities Usage

The Board discussed the need to update the District's Use of Facilities Policy. Superintendent Banzer suggested that he put a group together to review the policy. Trustee Pisacani stated that the Athletic Advisory Committee had gathered policies from other districts and proposed forming a board advisory committee like the Athletic Advisory Committee to get input from various community groups and interested parties.

The Board agreed that a board advisory committee should be formed and tasked Trustee Pisacani with drafting a charter for the committee for the next Board meeting.

15. ADJOURNMENT - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Action: 15.01 Adjournment

Recommendation to adjourn meeting

Motion by Tammie Topel, second by Regina Pisacani.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Regina Pisacani, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

At 9:45 p.m. the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom