

Special Business Meeting

A Special Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, May 10, 2010, beginning at 8:10 p.m., in the Cafeteria at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mrs. Liz Dragone, Mr. Joe Gannon, Mr. Rob Ingraham, Mr. Tim Madden, Mrs. Donna McNaughton, Dr. Kay Hutchins Sato, Mr. Stephen V. Waldenburg, Jr., Mrs. Karen Wills

Members absent: None
One board seat vacant

Also present: Dr. Marylou McDermott, Superintendent
Dr. Terry Bouton, Assistant Superintendent for Human Resources
Ms. Kathleen Molander, Assistant Superintendent for Business
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration
Mr. Jonathan Heidelberger, Board Counsel

1. President Waldenburg called the meeting to order.

Public attendance: There were approximately 30 persons present.

2. The Pledge of Allegiance; and
3. The announcement of emergency exits was conducted earlier in the evening.
4. APPROVAL OF MINUTES

Motion was made by Trustee Ingraham, seconded by Trustee Sato to approve all items under 4.

4.1 Minutes

- 4.1.1 Special Meeting, March 15, 2010
- 4.1.2 Special Meeting, March 22, 2010
- 4.1.3 Preliminary Public Hearing, April 14, 2010
- 4.1.4 Special Meeting, April 19, 2010
- 4.1.5 Special Meeting to Finalize Budget, April 21, 2010
- 4.1.6 Special Meeting following Finalization of Budget, April 22, 2010
- 4.1.7 Special Meeting BOCES Vote, April 27, 2010
- 4.1.8 Special Business Meeting, April 27, 2010

Unanimously carried.

5. SPECIAL REPORTS/ANNOUNCEMENTS FROM THE SUPERINTENDENT

5.1 The President of the Board announced the Annual District-wide Retirement Reception will be held on Tuesday, June 1, 2010 from 4:00 – 5:00 pm in the Board Conference Room at the William J. Brosnan School.

5.2 The President of the Board appointed the following members to bring voting returns to the William J. Brosnan School (Election Headquarters) on May 18, 2010: Mr. Ingraham – Fifth Avenue School, Mrs. McNaughton – Dickinson Avenue School, and the President will report the returns from Election Headquarters.

6. COMMUNICATIONS

There were no letters of communication.

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Albert Prisco Resident	Stated that the District should not offer both the retirement plan and the 403b to its employees and the District should ask the unions to increase contributions to the health plans.
Rachel Friedman Resident	Asked why the last week of school has been changed to Monday and Tuesday full day, Wednesday, Thursday and Friday half day. And also asked why there was no school for elementary students on Tuesday, May 4 th .

Dr. Terry Bouton, Assistant Superintendent for Human Resources, stated that the language in the teachers' contract changes every year and the days in excess of 180 become half days less snow days. Dr. Bouton noted that due to snow days the Monday and Tuesday of the last week of school became full days.

Motion was made by Trustee Ingraham, seconded by Trustee Dragone to approve all items under 8.1, including Supplemental 8.1.2 (Schedule B #4), and withdrawing item 8.1.5 (Schedule M):

8. SUPERINTENDENT'S REPORT, GENERAL – FOR BOARD ACTION

8.1 Personnel Schedules, each dated May 10, 2010, and each attached and made part of the official minutes:

- 8.1.1 Schedule A – Certified Staff
- 8.1.2 Schedule B – Non-Instructional Staff
- 8.1.3 Schedule C – Salary Transfer
- 8.1.4 Schedule D – Extra Pay
- 8.1.5 Schedule M – Tenure – WITHDRAWN

Mr. Ingraham noted the retirement of Ms. Roberta Casden after twenty-three years and nine months of service to the District.

Vote on Trustee Ingraham's motion to approve all items under 8.1 was unanimously carried.

Motion was made by Trustee Ingraham, seconded by Trustee Sato, to approve item 8.2:

8.2 Receiving for a first reading, revisions to the following policy:

8.2.1 Policy #1500 – "*Use of District Facilities*" – replaces current Policy #1330 – "*Use of Facilities by Outside Groups*"

Board Counsel Jonathan Heidelberger reviewed the changes to the Use of Facilities policy. Mr. Heidelberger noted that the committee looked at a number of policies from surrounding districts and worked together to draft a policy that would be transparent to the process whereby groups are required to submit information to enable the community and the Board to know whether the particular use is actually non-profit. Mr. Heidelberger reviewed the two applications required with the new policy, the schedule of fees and procedures under the new policy.

There was a brief discussion regarding the organizations that use the District's property, the guidelines and expectations with use of District facilities and the accountability from a financial standpoint.

Vote on Trustee Ingraham's motion to approve item 8.2 was unanimously carried.

Motion was made by Trustee Dragone, seconded by Trustee Gannon, to approve item 8.3:

8.3 Approving the following resolution:

“RESOLVED, that the Board of Education approves and authorizes the Memorandum of Agreement with the Northport-East Northport Administrators Association dated March 24, 2010”

Vote on Trustee Dragone's motion to approve item 8.3 was unanimously carried.

Motion was made by Trustee Dragone, seconded by Trustee Wills, to approve item 8.4:

8.4 Approving the revised District Universal Pre-K Plan

In response to a question, Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration, stated that the existing program will be discontinued next year and the students in need of the services will be placed at outside providers.

Vote on Trustee Dragone's motion to approve item 8.4 was unanimously carried.

Motion was made by Trustee Ingraham, seconded by Trustee Gannon, to approve item 8.5:

8.5 Approving the revised District Technology Plan

Vote on Trustee Ingraham's motion to approve item 8.5 was unanimously carried.

Motion was made by Trustee Gannon, seconded by Trustee Dragone to approve item 8.6:

8.6 Approving the following resolution:

“RESOLVED, that the Board of Education approves and authorizes the Memorandum of Agreement with the Northport-East Northport United Public Service Employees Union, Clerical Unit dated May 7, 2010”

Vote on Trustee Gannon's motion to approve item 8.6 was unanimously carried.

Motion was made by Trustee Dragone, seconded by Trustee Sato to approve all items under 9., including Supplemental 9.4

9. SUPERINTENDENT'S REPORT, FINANCIAL – FOR BOARD ACTION

9.1 Authorizing the Board President to sign a contract with the following district to provide Health Services for Northport-East Northport students attending school in that district during the 2009-2010 school year:

9.1.1 Hauppauge Public Schools, three (3) students attending Ivy League School @ \$694.81, totaling \$2,084.43

9.2 Receiving the following donations to the District:

9.2.1 Four Heart Start defibrillators from the Louise Acompora Foundation, approximate value estimated by the donor to be \$6,000.

9.2.2 \$1,311.00 from various donors to the Michael C. Kauffman Memorial Scholarship Fund

9.3 Approving the following resolution authorizing the issuance of Tax Anticipation Notes not to exceed \$45,000,000 in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2011

“RESOLVED BY THE BOARD OF EDUCATION OF NORTHPORT-EAST NORTHPORT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Northport-East Northport Union Free School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$45,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2010 and ending June 30, 2011, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.”

In response to a question, Ms. Molander, Assistant Superintendent for Business, stated that the tax money from the town does not come in until December or early January and every year the District goes out for a tax anticipation note. Ms. Molander noted that the District has to meet obligations to payroll, insurance, vendors and debt services and in order to make those payments the District borrows money on a short term basis.

9.4 Approving transfer of general fund appropriations in the 2009-2010 budget

Vote on Trustee Dragone's motion to approve all items under 9., including Supplemental 9.4 was unanimously carried.

10. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

10.1 Student Activity Reports for February, 2010 from:

- 10.1.1 Northport High School
- 10.1.2 East Northport Middle School
- 10.1.3 Northport Middle School

10.2 Schedule H – Use of Facilities

10.3 Schedule I – Home Instruction

President Waldenburg reviewed the upcoming Board of Education meetings and reminded everyone to vote on Tuesday, May 18, 2010.

There being no further business to discuss at this time, motion was made by Trustee Sato, seconded by Trustee Dragone, to adjourn the meeting.

Unanimously carried.

At 9:10 p.m. the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk

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