

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, November 3, 2014, beginning at 5:30 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Ms. Julia R. Binger, Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mr. James Maloney, Mrs. Lori McCue, Mrs. Donna McNaughton, Mrs. Regina Pisacani, Mr. Andrew Rapiejko, Mrs. Jennifer Thompson, Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Ms. Kathleen Molander, Assistant Superintendent for Business
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration
Ms. Rosemarie Coletti, Assistant Superintendent for Human Resources
Mr. Christopher Powers, Esq., Board Counsel, Ingerman Smith LLP

1. President Binger called the meeting to order.

Motion was made by Trustee McNaughton, seconded by Trustee McCue, to convene into Executive Session to discuss matters pertaining to collective negotiations, matters pertaining to an individual student, and matters pertaining to the employment history of particular persons.

Unanimously carried.

At 7:23 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

Public attendance: There were approximately 40 persons present.

2. Ms. Binger led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.
4. APPROVAL OF MINUTES

Motion was made by Trustee Waldenburg, seconded by Trustee Rapiejko, to approve all items under 4.01

4.01 Minutes

- 4.01.1 Regular Meeting, October 6, 2014
- 4.01.2 Special Meeting, October 15, 2014
- 4.01.3 Special Meeting, October 18, 2014
- 4.01.4 Public Work Session, October 20, 2014

Vote on Trustee Waldenburg's motion to approve all items under 4.01 with corrections was unanimously carried.

5. SPECIAL REPORTS/ANNOUNCEMENTS FROM THE SUPERINTENDENT

Ms. Rosemarie Coletti, Assistant Superintendent for Human Resources, stated that on October 16th the Northport High School Tiger Marching Band participated in the Newsday Marching Band Festival and on October 23rd, the Academy of Finance hosted its employer recognition breakfast. Ms. Coletti announced that Superintendent's Conference Day will be held on November 4th and each building will be honoring

staff members who have served the district for 25, 30 and 35 years.

Dr. Izzet Mergen, Director of Music, introduced the following three high school students who were accepted in to the National Association for Music Education 2014 All-National Honors Ensembles: Zachary Castro, Grant Schmidt and Miranda Schmidt. The students performed on October 29th at the Grand Ole Opry House in Nashville, Tennessee.

Dr. Mergen announced that the Northport High School auditorium Rededication will take place on Saturday, January 10th with a ribbon cutting ceremony and scheduled performances.

President Binger commented on the conduct of Board meetings stating that the purpose of the District is to promote the best possible education for all of the children who live in the District. Ms. Binger discussed the elements that set the stage for an effective meeting including an atmosphere of respect and trust which promotes a free and creative exchange of ideas and information, giving the benefit of the doubt to meeting participants. Ms. Binger noted that meetings held in an unfriendly, disrespectful or hostile atmosphere do not foster good decisions. A good meeting requires clear procedural rules that are understood and respected by everyone present. Ms. Binger stated that the rules for public participation have not been clear and have contributed to a breakdown of order and a serious degradation of the atmosphere of the meeting. President Binger noted that the Open Meetings Law requires meetings to be held in public, but does not require that there be any public participation. However, since the Board values and welcomes the input of the public, Board policy does provide for public comment and participation. President Binger stated that public participation has to follow certain rules so that the Board can carry out its duties effectively and complete its business in a reasonable amount of time, and so that an atmosphere of respect and decorum is maintained and the free exchange of ideas and information is promoted in an orderly manner.

Board Counsel Christopher Powers stated that there are two items on the agenda, 5.01 presentation of the annual report by Cullen & Danowski, and 5.02, acceptance of the report. Mr. Powers stated that Education Law §2116a, Commissioners Regulation 170.2, and Public Officer Law §103 requires that the Board make available to the public documents that will be the subject of discussion at the Board meeting. Mr. Powers noted that the external audit report was not made available to the public. He recommended that the items be pulled from the agenda and another meeting be scheduled for the presentation of the annual report.

Motion was made by Trustee Badanes, seconded by Trustee McNaughton, to table item 5.01 and 5.02 to a future Board meeting.

Unanimously carried.

5.01 Annual Report of the Independent Auditor, prepared by Cullen & Danowski, LLP for the year ended June 30, 2014 – Mr. Peter Rodriguez presenting - TABLED

5.02 Acceptance of the Annual Report of the Independent Auditor, prepared by Cullen & Danowski, LLP for the year ended June 30, 2014 – TABLED

President Binger asked the District Clerk to poll the Board for availability for a Board meeting to take place before November 15th. The report will be posted to the District's website.

5.03 For Information: Upcoming Meetings.

The President of the Board reviewed the upcoming Board of Education meetings scheduled for November 17th and December 8th.

6. COMMUNICATIONS

There were no communications to the Board.

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Robyn Carlson Parent	Asked the Board to change the transportation policy and administrative regulation with regards to designated school entrances. Ms. Carlson requested that this item be added to the Policy Committee Meeting scheduled for November 10 th .

Trustee Thompson, Policy Committee Chairperson, stated that the agenda has not been finalized for the Policy Committee Meeting. Mrs. Thompson noted that the Board needs to be provided with additional information before they can discuss changes to the regulation.

There was a brief discussion regarding procedures for changing administrative regulations, New York State Education Law regarding official school entry points, the establishment of the entrance points in the administrative regulation and the possible consequences of changing them, and the possible financial impact to the District in changing the regulation to one entrance.

Allison Beyersdorf Parent	Inquired about the outlook for full day kindergarten with the implementation of Common core and the increased demands of students.
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President Binger stated that the Board is waiting for the results of the demographic and space utilization study.

President Binger announced that the energy performance contract has been approved by the State.

8. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Motion was made by Trustee Rapiejko, seconded by Trustee Waldenburg, to approve item 8.01

8.01 Personnel Actions Report, dated November 3, 2014, attached and made part of the official minutes.

President Binger announced the retirements of John Manolakes, Norwood Avenue Elementary School Special Education Teacher and Concetta Tetro, Clerk Typist Northport High School.

Vote on Trustee Rapiejko's motion to approve item 8.01 was as follows:

YES: Mr. Badanes, Ms. Binger, Mr. Maloney, Mrs. McCue, Mrs. Pisacani, Mr. Rapiejko, Mrs. Thompson, Mr. Waldenburg
ABSTAIN: Mrs. McNaughton

Motion passed.

Motion was made by Trustee Waldenburg, seconded by Trustee Maloney, to approve items 8.02 through 8.05

8.02 Approving Schedule J, Committee on Special Education

8.03 Approving request for foreign travel for students to countries outside of the United States during the 2014-2015 school year:

- Nicaragua (February 11-20, 2015)
- Nicaragua (March 31 – April 10, 2015)
- Paris, Riviera and Rome (April 2 – 11, 2015)

8.04 Receiving for a first reading the following textbook:

8.04.1 CJ2014, Fagan, Pearson 2014, Criminal Justice, Grades 9-12

8.05 Receiving for a second reading and adopting the following policies:

8.05.1 #7100 – “Facilities Planning”

8.05.2 #7120 – “Enrollment Projections”

8.05.3 #7130 – “Development and Land Use”

8.05.4 #7310 – “Developing Educational Specifications for Facilities”

8.05.5 #8111 – “Reporting of Hazards”

8.05.6 #8134 – “Emergency Closings”

8.05.7 #8220 – “Buildings and Grounds Maintenance and Inspection”

8.05.8 #8415 – “Alcohol and Drug Testing of Bus Drivers”

8.05.9 #8900 – “Energy Management”

Vote on Trustee Waldenburg’s motion to approve items under 8.02 through 8.05 was unanimously carried.

Motion was made by Trustee Waldenburg, seconded by Trustee Maloney, to approve all items under 9.0.

9. SUPERINTENDENT’S REPORT, FINANCIAL – FOR BOARD ACTION

9.01 Receiving the following donations to the District:

9.01.1 A Pilates Reform from Villency Design Group, LLC to Northport High School, value estimated by the donor to be \$9,600.00

9.01.2 Nine maple trees from Mr. Brian Giehl to Ocean Avenue Elementary School, value estimated by the donor to be approximately \$4,500.00

9.02 Approving the following resolution:

“RESOLVED, that the Board of Education accept the donation of \$494.90 toward the purchase of classroom supplies for Northport Middle School and increase the 2014-2015 budget code A2110.5030.23.0300 by \$494.90 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2014-2015 budget by \$494.90 with the understanding that this increase in revenue is the result of the Northport Middle School participation in Target Take Charge of Education Program”

9.03 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$750 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of covering the cost of transportation for the Northport High School Urban Studies class field trip on October 14, 2014 and increase the 2014-2015 budget code A2110.4161.30.2903 by \$750 for

this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2014-2015 budget by \$750 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents.”

9.04 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Paul Failla (ENMS)

9.05 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and DLG Music Inc (DAS)

9.06 Approving a State and Municipal Lease-Purchase Agreement between the Northport-East Northport Union Free School District and Music & Arts Center Inc.

9.07 Approving Rider to Agreement (November 14, 2014 – November 16, 2014) between the Board of Education of the Northport-East Northport Union Free School District and Mount Alvernia (NHS)

9.08 Approving a 2014-2015 Agreement and Release between the Northport-East Northport Union Free School District and a parent in reference to a special education student placement

9.09 Approving two Fire Island Lighthouse School Visitation Applications between the Fire Island Lighthouse Preservation Society and the Northport-East Northport Union Free School District (FAS)

9.10 Approving a Consultant Agreement between the Board of Education of the Northport-East Northport Union Free School District and the John W. Engeman Theater (FAS)

9.11 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and the John W. Engeman Theater (FAS)

9.12 Approving the Claims Auditor’s Report of Warrants and Schedule of Claims for payments dated:

July 11, 2014 (Payroll Trust & Agency Warrant), July 15, 2014 (Accounts Payable Warrant), July 25, 2014 (Payroll Trust & Agency Warrant), July 31, 2014 (Accounts Payable Warrant), July 2014 (Claims Audit Report)

9.13 Approving Claims Auditor’s Reports for Warrants and Schedule of Claims for payments dated:

August 1, 2014 (Payroll Trust & Agency Warrant), August 14, 2014 (Accounts Payable Warrant), August 15, 2014 (Payroll Trust & Agency Warrant), August 28, 2014 (Payroll Trust & Agency Warrant), August 29, 2014 (Accounts Payable Warrant), August 2014 (Claims Audit Report)

9.14 Approving the Treasurer’s Report and Monthly Summary of Receipts and Disbursements:

9.14.1 Treasurer’s Report for the period July 1, 2014 through July 31, 2014
9.14.2 Treasurer’s Report for the period August 1, 2014 through August 31, 2014
9.14.3 Monthly Summary of Receipts and Disbursements for July 2014

- 9.14.4 Monthly Summary of Receipts and Disbursements for August 2014
- 9.15 Approving Schedule of Investments:
 - 9.15.1 Schedule of Investments as of July 31, 2014
 - 9.15.2 Schedule of Investments as of August 31, 2014
- 9.16 Approving Collateral Reports:
 - 9.16.1 Collateral Report for July 2014
 - 9.16.2 Collateral Report for August 2014
- 9.17 Approving Bank Reconciliation Reports:
 - 9.17.1 Bank Reconciliation Report for the month ended July 31, 2014
 - 9.17.2 Bank Reconciliation Report for the month ended August 31, 2014
- 9.18 Approving General Fund Projected Cash Flow Statements:
 - 9.18.1 For the year ending 2014-2015, Actual Data July 1, 2014 – July 31, 2014, Estimated Data August 1, 2014 – June 30, 2015
 - 9.18.2 For the year ending 2014-2015, Actual Data July 1, 2014 – August 31, 2014, Estimated Data September 1, 2014 – June 20, 2015
- 9.19 Approving transfer of general fund appropriations in the 2014-2015 budget
- 9.20 Approving Monthly Revenue and Budget Status Report, School Lunch Fund:
 - 9.20.1 Monthly Revenue and Budget Status Report, School Lunch Fund for the month ending July 31, 2014
 - 9.20.2 Monthly Revenue and Budget Status Report, School Lunch Fund for the month ending August 31, 2014
 - 9.20.3 Monthly Revenue and Budget Status Report, School Lunch Fund for the period July 1, 2013 – June 30, 2014
- 9.21 Approving Monthly Revenue and Budget Status Report, Special Aid Fund:
 - 9.21.1 Monthly Revenue and Budget Status Report, Special Aid Fund for the month ending July 31, 2014
 - 9.21.2 Monthly Revenue and Budget Status Report, Special Aid Fund for the month ending August 31, 2014
 - 9.21.3 Monthly Revenue and Budget Status Report, Special Aid Fund for the period July 1, 2014 – June 30, 2014
- 9.22 Approving Monthly Revenue and Budget Status Report, General Fund:
 - 9.22.1 Monthly Revenue and Budget Status Report, General Fund for the month ending July 31, 2014
 - 9.22.2 Monthly Revenue and Budget Status Report, General Fund for the month ending August 31, 2014
 - 9.22.3 Monthly Revenue and Budget Status Report, General Fund for the period July 1, 2013 – June 30, 2014

- 9.23 Approving Monthly Revenue and Budget Status Report, Capital Fund:
- 9.23.1 Monthly Revenue and Budget Status Report, General Fund for the month ending July 31, 2014
 - 9.23.2 Monthly Revenue and Budget Status Report, General Fund for the month ending August 31, 2014
 - 9.23.3 Monthly Revenue and Budget Status Report, General Fund for the period July 1, 2013 – June 30, 2014
- 9.24 Approving Quarterly Trial Balance Report for all District Funds for the period April 1, 2014 – June 30, 2014
- 9.25 Approving School Lunch Profit and Loss Statement for the month ending June 30, 2014
- 9.26 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Grace Heaphy

Vote on Trustee Waldenburg's motion to approve all items under 9.0 was unanimously carried.

10. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

- 10.01 Schedule H – Use of Facilities

11. UNFINISHED BUSINESS

Trustee McNaughton stated that at the end of RAP week there was a guest speaker from Teen Truth Live who told his own life story about overcoming addiction in a nonjudgmental way. Mrs. McNaughton stated that the responses from students was overwhelmingly positive. The staff will continue to wear purple on Fridays to reinforce the message of RAP week.

President Binger stated that three Board members attended the New York State School Boards Association Convention held in New York City October 26th through 28th. Trustee McCue presented a PowerPoint on NYSSBA Annual Business Meeting including resolutions that were adopted and not adopted. Mrs. McCue noted that four resolutions were brought from the floor with two passing. Mrs. McCue stated that she attended several seminars including keys to effective school safety, finding common ground models for effective public input at meetings, and an education leader's roundtable discussion on common core. Trustee McNaughton stated that she attended several seminars including cultivating respect between Boards, administration and staff, blended e-learning, collective bargaining updates and trends, and anatomy of goal setting. Trustee Thompson will present her report at a future Board meeting.

12. NEW BUSINESS

Trustee Badanes stated that he did not see why the administration could not put out the press releases that Syntax has done.

Trustee Waldenburg stated that the Board has hired Syntax for the year and will evaluate their services at the end.

President Binger stated that an e-mail list will be put together to send notifications of changes in dates or times of Board meetings.

President Binger stated that an update on the Superintendent search has been posted to the District's website.

13. ADJOURNMENT

Motion was made by Trustee Waldenburg, seconded by Trustee Maloney, to adjourn.

Unanimously carried.

At 9:18 p.m., the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk

bmh