

Regular Meeting

A Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, August 26, 2013, beginning at 6:05 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mr. James Maloney, Mrs. Lori McCue, Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel, Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration  
Ms. Rosemarie Coletti, Assistant Superintendent for Human Resources

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Sabia, seconded by Trustee Badanes, to convene into Executive Session to discuss matters pertaining to the employment history of particular persons.

Unanimously carried.

At 7:00 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

Public attendance: There were approximately 30 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.

Motion was made by Trustee Sabia, seconded by Trustee Topel, to approve all items under 4.

4. APPROVAL OF MINUTES

- 4.01 Minutes

- 4.01.1 Annual Reorganization Meeting, July 1, 2013
- 4.01.2 Regular Meeting, July 1, 2013
- 4.01.3 Special Meeting, July 29, 2013
- 4.01.4 Special Meeting, July 31, 2013

Unanimously carried.

5. SPECIAL REPORTS/ANNOUNCEMENTS FROM THE SUPERINTENDENT

Dr. Marylou McDermott, Superintendent of Schools, asked the Board to consider authorizing additional sections at Bellerose Avenue Elementary School 4<sup>th</sup> Grade, Fifth Avenue Elementary School 5<sup>th</sup> Grade, and Pulaski Road Elementary School Kindergarten. Dr. McDermott stated that she and Assistant Superintendent Coletti spoke with Principals Beekman and Harrison at Bellerose Avenue and Fifth Avenue, respectively, regarding the composition of the classes and the profile of every child in those

classes. Assistant Superintendent Nelson spoke with Pulaski Road Principal Haubrich regarding the kindergarten classes. Dr. McDermott stated that after reviewing the class composition and student profiles she is recommending that the Board authorize these additional sections.

There was a discussion regarding contractual class size guidelines, hiring of teachers, use of the budget line for contingency expenses to hire the additional teachers, the number of sections in prior years, and the composition of classes.

Motion was made by Trustee Badanes, seconded by Trustee Thompson, to accept the Superintendent's recommendation to add one section to the 5<sup>th</sup> Grade at Fifth Avenue Elementary School, one section to the 4<sup>th</sup> Grade at Bellerose Avenue Elementary School, and one section (1/2 teaching position) to Kindergarten at Pulaski Road Elementary School.

Vote on Trustee Badanes motion was as follows:

YES: Mr. Badanes, Ms. Binger, Mr. Maloney, Mrs. McCue, Mr. Rapiejko, Mrs. Thompson, Mrs. Topel, Mr. Waldenburg  
ABSTAIN: Mr. Sabia

Motion passed.

#### 5.01 2012-2013 Proficiency Rates by District, WS BOCES and State in Grades 3-8.

Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration presented an Overview of the 2012-2013 Proficiency Rates for the State, Western Suffolk BOCES and the District for Students in Grades 3-8. Mr. Nelson noted the NYSED official position regarding the tests from Commission of Education John B. King, Jr. and Board of Regents Chancellor Merryl H. Tisch. Commissioner King stated that the results do not reflect a decrease in performance for schools or students. The new assessments are a better, more accurate tool for educators, students, and parents as they work together to address the rigorous demands of the Common Core and college and career readiness in the 21<sup>st</sup> century. Chancellor Tisch stated that the scores reflect a new baseline and a new beginning. Mr. Nelson presented an overview of the statewide proficiency results, the Northport-East Northport ELA proficiency in grades 3-5 and 6-8, and the Northport-East Northport Math proficiency in grades 3-5 and 6-8. Mr. Nelson presented charts reflecting the Proficiency Rank/Change among the 18 component districts of Western Suffolk BOCES in ELA and Math.

Mr. Nelson noted the areas to investigate included Elementary Title I Schools (Dickinson and Pulaski) in English Language Arts for Grades 2-4, Grade 4 English Language Arts (District-wide), Grade 5 English Language Arts (Norwood and Pulaski), Grades 7-8 English Language Arts (East Northport Middle School) and Elementary Title I Schools (Dickinson and Pulaski) in Mathematics for Grades 2-3.

Assistant Superintendent Nelson reviewed the plans for development in 2013-2014 including guided reading resources and professional development K-6 (Continuum of Literacy/Common Core Standards); new common core mathematics series from Glencoe in 7-9, including print/electronic resources and professional development training; expansion of Foundations phonological awareness program in Title I schools; focused professional development for AIS mathematics staff; targeted turn-key training in use of Go Math and the Common Core; English Language Arts curriculum writing projects in K-8; and teacher improvement plans with specific corrective action where appropriate.

There was a brief discussion regarding Title I schools, criteria for AIS service recommendations, measuring test scores in the future, state report cards, common core and adaptations to testing, NWEA and state scores reconciliation, and differentiated learning the classroom.

#### 5.02 For Information: Upcoming Meetings

President Waldenburg reviewed the upcoming Board meetings of September 9<sup>th</sup>, September 23<sup>rd</sup>, October 7<sup>th</sup> and October 21<sup>st</sup>. President Waldenburg announced that there will be an update regarding the LIPA lawsuit at the September 9<sup>th</sup> meeting.

6. COMMUNICATIONS

6.01 There were no communications to the Board.

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Brittney Cotela Parent	Asked the Board to consider allowing her child to enter kindergarten even though her son's birthday is after the District's cutoff date.

President Waldenburg stated that it is Board policy that the cutoff date for entrance into kindergarten is December 31<sup>st</sup> and the Board does not make any exceptions to the policy.

Shawne Albero Parent	Thanked the Board for authorizing the additional section at Bellerose Avenue.
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Christine Arthur Parent	Thanked the Board for authorizing the additional section at Bellerose Avenue.
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Coral and Craig Freas Parents	Asked the Board to consider moving their daughter's bus stop back to 989 Fort Salonga Road from the new corner stop at Norwood Road and Fort Salonga Road due to safety issues.
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Superintendent McDermott stated that she will meet with Transportation Supervisor McGrane regarding the safety issues at the bus stop.

Coral Freas Parent	Stated that the current 5 <sup>th</sup> grade class sizes at Norwood Avenue Elementary are high and asked how the teachers will be able to work without disruption and reach individual educational goals and ensure that the Norwood 5 <sup>th</sup> graders are as prepared as other district elementary 5 <sup>th</sup> grades who will benefit from smaller class sizes this school year.
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Dr. McDermott stated that the class sizes in the 5<sup>th</sup> grade at Norwood Avenue Elementary School are under the cap guidelines.

Kelly Clark Parent	Asked if the opening day class sizes will be presented at the next meeting.
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Michele Tyska Parent	Stated her concern about the 5 <sup>th</sup> grade class size at Norwood Avenue Elementary School
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Noah Levenstein Parent	Requested that the Board consider killing the LIPA deal stating that it is a low ball, hard sell and definitely not on the level.
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President Waldenburg stated that Board Counsel will be at the September 9<sup>th</sup> meeting to give an update on LIPA.

Dawn Russe Parent	Asked if there was anything done to repair the sink hole at Fifth Avenue Elementary School in the playground area.
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Dr. McDermott stated she will speak with Superintendent of Buildings and Grounds Tony Resca regarding it.

Allison Noonan Parent Presented a letter to the Board written by Comsewogue School District Superintendent of Schools Joseph Rella to Senator Kenneth LaValle regarding the State Education Department released test scores for grades 3-8 ELA and Math tests administered last April.

At 9:15 p.m., motion was made by Trustee Thompson, seconded by Trustee Sabia, to reorder the agenda and bring forward item 11.01.

Unanimously carried.

#### 11. UNFINISHED BUSINESS

11.01 Presentation on the Energy Performance Contract by Johnson Controls Inc. and ECG Engineering, P.C.

Ms. Kendra McQuilton, Director of Business Development for ECG Engineering, P.C., reviewed the Energy Performance Contracting Opportunity for the Northport-East Northport Union Free School District. Ms. McQuilton reviewed the Energy Performance Contracting Concept, the background of ECG Engineering, PC, and the activity to date on the Energy Performance Contract. Ms. McQuilton stated that the next steps are Board of Education approval of the scope, contract signing, design/submission to SED, SED approval, financing and beginning of construction.

Mr. Dan Haffel, Director of Business Development for Johnson Controls, presented the Energy Conservation Plan for the District. An overview of the project stated the annual district energy savings of \$651,553 (33%), project cost of \$12,965,659, Facility Improvement Measure of 16, payback period of 17.7 years and a savings guarantee of 100%. The energy conservation measures included upgrades to lighting and lighting controls, building envelope weatherization improvements, energy management system DDC upgrades, burner controls, unit ventilator refurbishment, and other measures such as steam traps, computer power management, water conservation, vending machine controllers, air conditioning compressor controllers, transformers replacements, refrigeration compressor controllers, refrigeration replacement, attic insulation at Ocean Avenue School, and DE stratification fans.

Mr. Haffel reviewed the cost and savings summary, the cash flow process, the qualifications of Johnson Controls, and the project timeline.

There was a brief discussion regarding the lighting, replacement of doors, and the energy management system.

Motion was made by Trustee McCue, seconded by Trustee Sabia, to authorize Ingerman Smith, LLP to review the Energy Performance Contract with Johnson Controls Inc. for Board approval.

Unanimously carried.

At 10:30 p.m., motion was made by Trustee Sabia, seconded by Trustee Maloney, to extend the meeting.

Unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee Badanes, to approve all items under 8. and 9., including Supplemental items 8.01.1 (Schedule A #39) and 9.37 (Type A lunch prices).

#### 8. SUPERINTENDENT'S REPORT, GENERAL – FOR BOARD ACTION

8.01 Personnel Schedules, each dated August 26, 2013, and each attached and made part of the official minutes:

- 8.01.1 Schedule A – Certified Staff (including Supplemental A #39)
- 8.01.2 Schedule B – Non-Instructional Staff
- 8.01.3 Schedule D – Extra Pay
- 8.01.4 Schedule J – Committee on Special Education

8.02 Receiving for a second reading and adopting revisions to the following policy:

- 8.0.1 Policy #5160 – Student Attendance

8.03 Receiving and approving the Professional Development Plan Update for 2013-2014

9. SUPERINTENDENT’S REPORT, FINANCIAL – FOR BOARD ACTION

9.01 Taking specified action on the following BIDS:

TRANSPORTATION:

9.01.1 AWARD: Transportation for District Students with Disabilities and District Students Attending Out of District Schools

LONG ISLAND SCHOOL FOOD SERVICE DIRECTOR’S ASSOCIATION COOPERATIVE:

- 9.01.2 AWARD: Direct Diversion
- 9.01.3 AWARD: Small Wares
- 9.01.4 AWARD: Snacks
- 9.01.5 AWARD: Grocery
- 9.01.6 AWARD: Meat
- 9.01.7 AWARD: Bread
- 9.01.8 AWARD: Ice Cream
- 9.01.9 AWARD: Bagels
- 9.01.10 AWARD: Beverages
- 9.01.11 AWARD: Paper/Disposables
- 9.01.12 AWARD: Dairy
- 9.01.13 AWARD: Frozen Foods

9.02 Declaring the attached list of equipment, owned by the School District that is no longer cost effective to repair, as surplus and sold.

9.03 Approving transfer of general fund appropriations in the 2013-2014 budget

9.04 Approving transfer of general fund appropriations in the 2012-2013 budget

9.05 Receiving the following donations to the District:

9.05.1 A stereo and audio records from Ms. Evelyn Herman, value estimated by the donor to be approximately \$700.00

9.05.2 \$10.00 from Paula and Krista Bowden to the David Trachtenberg Scholarship Fund

9.05.3 \$500.00 from Linda A. Gruhn to the Happy School Bus Scholarship Fund

9.05.4 \$100.00 from Daniel and Susan Torpey to the David Trachtenberg Memorial Scholarship

9.06 Approving the following resolution:

"RESOLVED, that the Board of Education hereby approves an increase in the appropriation A5510.4650.00.7900 (Equipment Maintenance and Repair – Transportation) of the 2013-2014 budget by \$2,495.47 with the understanding that this increase in appropriations is the result of unanticipated expenses associated with the repair of District property.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2680 (Insurance Recovery) of the 2013-2014 budget by \$2,495.47 with the understanding that this increase in revenue is the result of insurance proceeds."

9.07 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$547.89 toward the purchase of classroom supplies for Norwood Avenue Elementary School and increase the 2013-2014 budget code A2110.5030.14.0200 by \$547.89 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2013-2014 budget by \$547.89 with the understanding that this increase in revenue is the result of the Norwood Avenue Elementary School participation in the Stop and Shop A+ School Rewards Program."

9.08 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$1,991.91 toward the purchase of supplies for Fifth Avenue Elementary School and increase the 2013-2014 budget code A2110.5030.12.0200 by \$1,991.91 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2013-2014 budget by \$1,991.91 with the understanding that this increase in revenue is the result of the Fifth Avenue Elementary School participation in the Stop and Shop A+ School Rewards Program."

9.09 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$490.12 toward the purchase of classroom supplies for Northport Middle School and increase the 2013-2014 budget code A2110.5030.23.0300 by \$490.12 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2013-2014 budget by \$490.12 with the understanding that this increase in revenue is the result of the Northport Middle School participation in the Stop and Shop A+ School Rewards Program."

9.10 Approving the Western Suffolk BOCES AS-7 Final Contract of the 2012-2013 school year.

9.11 Approving the Northport-East Northport School District's participation in the Huntington Arts Council "Journey" Program for the 2013-2014 school year at an annual fee of \$5,600.00

9.12 Approving Nassau-Suffolk School Boards Association, Inc. 2013-2014 Annual Membership dues in the amount of \$3,750.00

9.13 Approving an Agreement between the Northport-East Northport Union Free School District and Community Programs of WJCS for tuition reimbursement

9.14 Approving a 2013-2014 Public School Tuition Contract for Special Education Services between the Board of Education of the Commack Union Free School District and the Board of Education of the Northport-East Northport Union Free School District

9.15 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Global Compliance Network, Inc.

9.16 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Motivational Media Assemblies (ENMS)

9.17 Approving a 2013-2014 Agreement 4201 School between the Northport-East Northport Union Free School District and the Cleary School for the Deaf

9.18 Approving a 2013-2014 Agreement between the Northport-East Northport Union Free School District and NSSA/The Martin C. Barell School

9.19 Approving a 2013-2014 Agreement between the Northport-East Northport Union Free School District and Maryhaven

9.20 Approving a 2013-2014 Agreement between the Northport-East Northport Union Free School District and SCO Family of Services/Madonna Heights

9.21 Approving a 2013-2014 Agreement between the Northport-East Northport Union Free School District and The Summit School

9.22 Approving a 2013-2014 Agreement between the Huntington YMCA, a branch of YMCA of Long Island, and the Board of Education of the Northport-East Northport Union Free School District

9.23 Approving the following resolution:

“WHEREAS, the Board of Education approved by resolution on March 4, 2013 an increase to the appropriation code A2110.4010.00.3209 by \$3,470.80; and,

WHEREAS, the Board of Education approved by resolution on March 4, 2013 an increase to revenue code A2705 by \$3,470.80; and,

WHEREAS, the funds were unspent during the 2012-2013 school year; and,

WHEREAS, the funds will be expended for the purpose intended during the 2013-2014 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rescinds its acceptance of a donation on March 4, 2013 from FRIENNDS of Northport, Inc.”

9.24 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$3,470.80 from FRIENNDS of Northport, Inc. to be used to foster drug and alcohol awareness and prevention and thus further the work of the Community Drug & Alcohol Task Force and increase the 2013-2014 budget code A2110.4010.00.3209 by \$3,470.80 for this purpose.

BE IT FURTHER RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2013-2014 budget by \$3,470.80 with the understanding that this increase in revenue is the result of a donation from FRIENNDS of Northport, Inc.”

9.25 Approving the Treasurer’s Report and Monthly Summary of Receipts and Disbursements:

- 9.25.1 Treasurer’s Report for the period May 1, 2013 through May 31, 2013
- 9.25.2 Monthly Summary of Receipts and Disbursements for May 2013

9.26 Approving Schedule of Investments as of May 31, 2013

9.27 Approving Collateral Schedule for May 2013

9.28 Approving Bank Reconciliation Report for the Month Ended May 31, 2013

9.29 Approving the General Fund Projected Cash Flow Statement for the year ending 2012-2013, Actual Data July 1, 2012 – May 31, 2013, Estimated Data June 1, 2013 – June 30, 2013

9.30 Approving Monthly Revenue and Budget Status Report – School Lunch Fund for the month ending May 31, 2013

9.31 Approving Monthly Revenue and Budget Status Report – Special Aid Fund for the month ending May 31, 2013

9.32 Approving Monthly Revenue and Budget Status Report – General Fund for the month ending May 31, 2013

9.33 Approving Monthly Revenue and Budget Status Report – Capital Fund for the month ending May 31, 2013

9.34 Approving Claims Auditor’s Report for Warrants and Schedule of Claims for payments dated:

May 2013 (Wire Transfer Report), May 3, 2013 (Payroll Trust & Agency Warrant), May 15, 2013 (Accounts Payable Warrant), May 17, 2013 (Payroll Trust & Agency Warrant), May 24, 2013 (Accounts Payable Warrant), May 31, 2013 (Accounts Payable Warrant), May 31, 2013 (Payroll Trust & Agency Warrant), May 2013 (Claims Audit Report)

9.35 Approving Claims Auditor’s Report – Payroll Audit for the Payroll Distribution/Audit dated May 3, 2013 (FAS)

9.36 Approving School Lunch Profit and Loss Statement for the month ending May 31, 2013

9.37 Approving the Type A lunch prices for 2013-2014 at \$2.25 for elementary (grades K-5) and \$2.50 for secondary (grades 6-12)

Vote on Trustee Thompson’s motion to approve all items under 8. and 9., including Supplemental items 8.01.1 (Schedule A #39) and 9.37 (Type A lunch prices) was unanimously carried.

10. SUPERINTENDENT’ REPORT – FOR INFORMATION ONLY



11. UNFINISHED BUSINESS

11.02 Trustee Maloney requested the Board consider moving forward with a demographic and redistricting study.

There was a brief discussion among the Board members regarding the costs of the studies.

Trustee Rapiejko requested additional information regarding a BOCES full day kindergarten study that was done approximately 5-6 years ago, current space utilization for District buildings and current real data regarding enrollment for the Board to consider before making a decision.

Dr. McDermott stated that the information will be gathered and provided to the Board in Update.

12. NEW BUSINESS

12.01 New York State School Boards Association 94<sup>th</sup> Annual Convention and Education Expo, Rochester, NY, October 24-26, 2013

13. ADJOURNMENT

There being no further business to discuss, motion was made by Trustee Sabia, seconded by Trustee Maloney, to adjourn the meeting.

At 11:15 p.m. the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

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