

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Wednesday evening, August 31, 2011, beginning at 6:00 p.m., in the Board Conference Room at William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding. This meeting was rescheduled from Monday, August 29<sup>th</sup> due to Hurricane Irene.

Members present: Ms. Julia Binger, Mrs. Kristen Gavin, Mrs. Lori McCue, Mrs. Donna McNaughton, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel, Mr. Stephen V. Waldenburg, Jr.

Members absent: Mr. Andrew Rapiejko

Also present: Dr. Marylou McDermott, Superintendent of Schools  
Dr. Terry Bouton, Assistant Superintendent for Human Resources  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Sabia, seconded by Trustee Thompson, to convene in Executive Session to discuss matters leading to the discipline of particular persons and matters pertaining to the employment history of a particular individual or corporation. These matters cannot be discussed in public session because it would be a violation of privacy.

Unanimously carried by those present.

At 7:50 p.m., the Board reconvened in public session in the cafeteria at William J. Brosnan School.

Public attendance: There were approximately 30 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.

4. APPROVAL OF MINUTES, TREASURER'S REPORT AND MONTHLY SUMMARY OF RECEIPTS AND DISBURSEMENTS

Motion was made by Trustee McCue, seconded by Trustee Gavin, to approve all items under 4.01

4.01 Minutes

- 4.01.1 Annual Organization Meeting, July 6, 2011
- 4.01.2 Regular Meeting, July 6, 2011
- 4.01.3 Special Meeting, July 25, 2011
- 4.01.4 Special Meeting, August 17, 2011

Unanimously carried by those present.

Motion was made by Trustee Sabia, seconded by Trustee Binger, to approve all items under 4.02

4.02 Treasurer's Report and Monthly Summary of Receipts and Disbursements:

- 4.02.1 Treasurer's Report for the period June 1, 2011 through June 30, 2011

4.02.2 Monthly Summary of Receipts and Disbursements for June 2011

Unanimously carried by those present.

4.03 For Information: Claims Auditor's Report for Warrant and Schedule of Claims for payments dated:

4.03.1 June 2011 (Wire Transfer Report), June 15, 2011 (Accounts Payable Warrant), June 3, 2011 (Payroll Trust & Agency Warrant), June 15, 2011 (Payroll Trust & Agency Warrant), June 17, 2011 (Payroll Trust & Agency Warrant, June 24, 2011 (Payroll Trust & Agency Warrant), June 30, 2011 (Accounts Payable Warrant), June 30, 2011 (Payroll Trust & Agency Warrant), June 2011 (Claims Audit Report)

5. SPECIAL REPORT/ANNOUNCEMENTS FROM THE SUPERINTENDENT

5.01 The President of the Board reviewed the upcoming meetings of September 12<sup>th</sup>, September 26<sup>th</sup>, October 3<sup>rd</sup> and October 17<sup>th</sup>.

5.02 Discussion of the Suffolk County Police Department's Canine Narcotics Detection Dog

Trustee Sabia stated that he contacted the Suffolk County Police Department regarding their narcotics detection dog. The police department would bring in the dog and do sweeps through the hallways checking for drugs, alcohol and contraband. Trustee Sabia stated that every student and parent would have to be notified if the District implements the program.

President Waldenburg stated that there are several points that the District would be required to initiate and that policy has to be in place and clearly communicated to the student body and parent or legal guardian.

After a brief discussion the Board requested input from the Drug and Alcohol Task Force, and input from Board Counsel regarding a representative policy.

President Waldenburg requested that the discussion of the Code of Conduct policy scheduled for the Public Work Session this evening be postponed until September 12<sup>th</sup> to get additional input from Athletic Director Drew Cronin and members of the Drug and Alcohol Task Force.

Motion was made by Trustee Waldenburg, seconded by Trustee Binger, to change the order of the agenda and move item 8.05 up for consideration.

Unanimously carried by those present.

Motion was made by Trustee Sabia, seconded by Trustee Topel, to approve item 8.05.

8.05 Approving an Agreement between Kathryn Otoshi and the Northport-East Northport Union Free School District and the Girl Scouts of Suffolk County

Ms. Anne Whooley, Dickinson Avenue Elementary School Principal, introduced members of the Girl Scouts who diligently worked with Mrs. Otoshi to allow them to display her design on the hallway at Dickinson Avenue Elementary School.

Unanimously carried by those present.

Dr. McDermott stated that the District was closed on Monday due to Hurricane Irene. Dr. McDermott noted that after speaking to the principals and custodial staff, that the District is completely prepared to open on Tuesday morning.

Principal Whooley stated that while there were a lot of people registering late she was comfortable and confident in the support at each grade level.

Ms. Joanne Kroon, East Northport Middle School Principal, stated that she had an unusual number of transfers into the school but everything is working out.

Ms. Cynthia Fitzgerald, Director of Pupil Personnel Services, stated that the changes to the process at the counseling center over the summer facilitated the servicing of 585 families.

Dr. McDermott stated that she is proud of the lowered class size specifically looking at the IEP of the child and determining class composition with the appropriate number of students.

## 6. COMMUNICATIONS

### 6.01 E-mail from Mr. Albert Prisco, received August 19, 2011, re: mergers

Mr. Prisco addressed the Board and stated that he was disappointed that the District did not explore the possibility of a merger. Mr. Prisco stated that taxpayers at least should be informed of the pros and cons of a merger. Mr. Prisco stated that he hoped the Board would consider at least looking into a merger and have a meeting with Elwood School District and other districts in the area.

President Waldenburg stated that Elwood's own community had a lack of interest in a merger. Mr. Waldenburg noted that each district would have to have a public vote to approve any merger. Mr. Waldenburg also stated that when districts merge any contracts that exist for employees go to the benefit of the most generous contract.

Ms. Kathleen Molander, Assistant Superintendent for Business, stated that the District would get additional State Aid up front but that the Aid does phase out after several years.

There was a brief discussion regarding fixed costs, debt, teacher contracts, state contracts, BOCES contracts and competitive bidding.

## 7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
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Tim Farrell Parent	Stated that he wrote a letter to the Board requesting transportation for his child to an out of district school. Mr. Farrell noted that the school district has an obligation to bus students if they live within 15 miles of the out of district school but his home exceeds the 15 mile cutoff. Mr. Farrell stated that it is within the Board's right to provide busing to an out of district school if the parents are willing to take their child to a central pickup zone within the district.
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There was a brief discussion regarding Board Policy on transportation, issues of equity, costs involved in transporting the student, district education of the student, and other options available for transportation including neighboring districts.

President Waldenburg requested that Dr. McDermott contact the Kings Park school district and explore possible options for transportation.

Motion was made by Trustee Thompson, seconded by Trustee Binger, to approve all items from 8.01 through 9.12, including Supplemental 8.01.1 (Schedule A #25-36) and Supplemental 8.01.2 (Schedule B #82-89)

Motion was made by Trustee McNaughton, seconded by Trustee McCue, to sever item #8.01.4 Schedule D – Extra Pay.

Vote on Trustee McNaughton's motion to sever item #8.01.4 Schedule D was unanimously carried by those present.

8. SUPERINTENDENT'S REPORT, GENERAL

8.01 Personnel Schedules, each dated August 29 and August 31, 2011, and each attached and made part of the official minutes:

- 8.01.1 Schedule A – Certified Staff (including Supplemental #25-36)
- 8.01.2 Schedule B – Non-Instructional Staff (including Supplemental #82-89)
- 8.01.3 Schedule C – Salary Transfers
- 8.01.4 Schedule D – Extra Pay - SEVERED
- 8.01.5 Schedule J – Committee on Special Education

8.02 Receiving for a second reading and adopting the following policy:

- 8.02.1 Policy #6245 – “GASB 54”

8.03 Approving the 2011-2012 Professional Development Plan

8.04 Approving the following resolution:

“RESOLVED, that the Board of Education herewith adopts the attached documents in compliance with Education Law Section 3012-c, 8 N.Y.C.R.R. 30-2 and 8 N.Y.C.R.R. 100.2; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is directed to file the foregoing documents in the Office of the District Clerk and post the attached documents on the District website, on or after September 1, 2011, but before September 10, 2011”

8.06 Approving the District Academic Intervention Services Plan for July 2011 – June 2012

Dr. McDermott stated that the plan was written to be adaptable to student needs.

9. SUPERINTENDENT'S REPORT FINANCIAL

9.01 Taking specified action on the following BIDS:

TRANSPORTATION

9.01.1 Award – Transportation for District Students and District Students with Disabilities Attending Out-of-District Schools

9.01.2 Award – Transportation for District Students and District Students with Disabilities Attending Out-of-District Schools

EDUCATIONAL

- 9.01.3 Award – Musical Instrument Lease-Purchase
- 9.01.4 Award – Drivers In-Car Instruction Bid Extension

LONG ISLAND SCHOOL FOOD SERVICE DIRECTOR'S ASSOCIATION  
COOPERATIVE:

- 9.01.5 Award – Bread
- 9.01.6 Award – Meat
- 9.01.7 Award – Dairy
- 9.01.8 Award – Bagels
- 9.01.9 Award – Beverage
- 9.01.10 Award – Frozen Foods
- 9.01.11 Award – Ice Cream
- 9.01.12 Award – Grocery
- 9.01.13 Award – Snacks

9.02 Approving the Northport-East Northport School District's participation in the Huntington Arts Council "Journey" Program for the 2011-2012 school year with an annual fee of \$5,400.00

9.03 Authorizing the Board President to execute an Agreement between the Northport-East Northport Union Free School District and Youth Directions and Alternatives C.Y.A., Inc., in the amount of \$32,000.00 for the 2011-2012 school year (\$4,000.00 for general services as stated in the contract, and \$28,000.00 for the employment of a full time street worker)

9.04 Approving an invoice from the Nassau-Suffolk School Boards Association, Inc. in the amount of \$3,425.00 for 2011-2012 annual board membership dues

9.05 Approving an Agreement between the Northport-East Northport Union Free School District and The Omni Group for 403(b) third party administration services for the academic year 2011-2012

9.06 Approving a License and Operating Agreement between the Northport-East Northport Union Free School District and SCOPE Education Services for the After School Child Care Program and Extended Kindergarten Program for the 2011-2012 school year

9.07 Approving a Service Agreement between the Board of Education of the Northport-East Northport Union Free School District and The Daytop Preparatory School

9.08 Approving a Shelter Agreement between the Northport-East Northport Union Free School District and The American National Red Cross

9.09 Receiving the following donations to the District:

9.09.1 \$25.00 from John Gregurich to the Michael C. Kauffman Memorial Scholarship

9.09.2 \$1,000.00 from Mr. and Mrs. Alvin Knott to the Deborah A. Shavalier Memorial Scholarship

9.10 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$498.67 toward the purchase of educational supplies for Fifth Avenue Elementary School and increase the 2011-2012 budget code A2110.5030.12.0200 by \$498.67 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2011-2012 budget by \$498.67 with the understanding that this increase in revenue is the result of the Fifth Avenue School participation in the Stop and Shop 1+ Bonus Bucks Program”

9.11 Approving the following resolution:

“RESOLVED, that the Board of Education hereby approves an increase in the appropriation A1930.4200.00.7700 (Judgments & Claims – Insurance) of the 2011-2012 budget by \$3,214.00 with the understanding that this increase in appropriations is the result of unanticipated expenses associated with repair of District property

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2680 (Insurance Recovery) of the 2011-2012 budget by \$3,214.00 with the understanding that this increase in revenue is the result of insurance proceeds”

9.12 Approving a Multi-Year Service Agreement under Co-SER A502 between the Northport-East Northport Union Free School District and Western Suffolk BOCES

Vote on Trustee Thompson’s motion to approve all items from 8.01 through 9.12, including Supplemental 8.01.1 (Schedule A #25-36), Supplemental 8.01.2 (Schedule B #82-89), and excluding severed item 8.01.4 (Schedule D – Extra Pay) was unanimously carried by those present.

Motion was made by Trustee McCue, seconded by Trustee Binger, to approve item 8.01.4 (Schedule D)

8.01.4 Schedule D – Extra Pay

There was a brief discussion regarding the protocol for evaluating and supervising clubs and the minimum number of student participation.

Vote on Trustee McCue’s motion to approve item 8.01.4 (Schedule D) was as follows:

YES: Ms. Binger, Mrs. Gavin, Mrs. McCue, Mr. Sabia, Mrs. Thompson, Mrs. Topel, Mr. Waldenburg

ABSTAIN: Mrs. McNaughton

Motion passed.

Motion was made by Trustee Thompson, seconded by Trustee Topel, to approve items 9.13 and 9.14

9.13 Approving an increase in the fee charged to students for the After-School Language Program from \$150.00 to \$160.00

9.14 Approving a grant application to Rochester Institute of Technology Grant in the amount of \$880.00 to enhance support to the Project Lead The Way Program

Vote on Trustee Thomson’s motion to approve items 9.13 and 9.14 was unanimously carried.

10. SUPERINTENDENT’S REPORT – FOR INFORMATION ONLY

10.01 Schedule I – Home Instruction

10.02 Student Activity Account Reports for June, 2011 from:

- 10.02.1 Northport High School
- 10.02.2 East Northport Middle School
- 10.02.3 Northport Middle School

10.03 State Education Department Income Eligibility Guidelines for free and reduce price meals or free milk for the 2011-2012 school year

10.04 Investment Report for June 2011

10.05 Collateral Schedule for June 2011

10.06 Bank Reconciliation Report for June 2011

11. UNFINISHED BUSINESS

12. NEW BUSINESS

12.01 For Information: New York State School Boards Association 92<sup>nd</sup> Annual Convention and Education Expo, October 27-30, 2011, Buffalo Niagara Convention Center, Buffalo, New York

Trustee McCue stated that she was happy to report that New York State School Boards Association will support Resolution #17: Change in Tax Collection Schedule, submitted by the Northport-East Northport School Board, at the Annual Convention in Buffalo, NY on October 27-30<sup>th</sup>.

Trustee McCue stated that the resolution reads as follows:

“Resolved, that the New York State School Boards Association supports legislation which would permit school tax collection schedule(s) to be adjusted to minimize the need for school district borrowing so as to permit tax collections to coincide with encumbrances that are incurred by such school district”

President Waldenburg and Vice President McNaughton thanked Trustee McCue for her work with the New York State School Boards Association and suggested that Mrs. McCue consider attending the conference.

President Waldenburg stated that the Public Work Session will be moved to September 12, 2011.

There being no further business to discuss, motion was made by Trustee McNaughton, seconded by Trustee McCue, to adjourn the meeting.

At 10:30 p.m. the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

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