

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, December 12, 2011, beginning at 6:36 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Ms. Julia Binger, Mrs. Kristen Gavin, Mrs. Lori McCue, Mrs. Donna McNaughton, Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson (arrived at 7:15 p.m.), Mrs. Tammie Topel, Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools  
Dr. Terry Bouton, Assistant Superintendent for Human Resources  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Rapiejko, seconded by Trustee Topel, to convene into Executive Session to discuss matters pertaining contract negotiations and matters pertaining to the employment history of particular persons. The Board convened into Executive Session because discussion of such matters in public may impact negotiations and compromise privacy rights.

Unanimously carried by those present.

At 7:50 p.m., the Board reconvened in public session in the cafeteria at William J. Brosnan School.

Public attendance: There were approximately 50 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.

4. APPROVAL OF MINUTES, TREASURER'S REPORT AND MONTHLY SUMMARY OF RECEIPTS AND DISBURSEMENTS

Motion was made by Trustee Sabia, seconded by Trustee McCue, to approve all items under 4.01

4.01 Minutes

- 4.01.1 Regular Meeting, November 21, 2011
- 4.01.2 Special Meeting, November 28, 2011

Unanimously carried.

Motion was made by Trustee McCue, seconded by Trustee Binger, to approve all items under 4.02

4.02 Treasurer's Report and Monthly Summary of Receipts and Disbursements

- 4.02.1 Treasurer's Report for the period October 1, 2011 through October 31, 2011
- 4.02.2 Monthly Summary of Receipts and Disbursements for October 2011

Unanimously carried.

4.03 For Information: Claims Auditor's Report for Warrant and Schedule of Claims for payments dated:

October 2011 (Wire Transfer Report), October 15, 2011 (Accounts Payable Warrant), October 7, 2011 (Payroll Trust & Agency Warrant), October 31, 2011 (Accounts Payable Warrant), October 21, 2011 (Payroll Trust & Agency Warrant), October 2011 (Claims Audit Report)

4.04 For Information: Claims Auditor's Report for Payroll Distribution/Audit dated November 4, 2011 (Bellerose Avenue Elementary School)

5. SPECIAL REPORT/ANNOUNCEMENTS FROM THE SUPERINTENDENT

5.01 Accomplishments of Staff and Students

5.01.1 Mr. Andrew Manzo, District Chairperson of Social Studies K-12, introduced Jacob Littman, Social Studies Department Student of the Month.

Mr. Manzo stated that Jacob has demonstrated an impressive degree of academic growth and level of perseverance in rising to the challenge of college-level work. Jake has taken AP European History, AP American History, AP US Government and Politics, AP Comparative Politics, American Law and Global History. Mr. Manzo stated that Jake is an active part of the extracurricular life at Northport High School, in particular Students for 60,000. He was recently recognized in Newsday for his organization of the 16<sup>th</sup> annual SHANTY event to raise awareness of the challenges faced by the area's homeless. Mr. Manzo noted that Jake was so moved by his work with Students for 60,000 that he hopes to go into a career related to social justice and agricultural planning in developing areas of the world. Jake has been accepted at Loyola (New Orleans), and has applied to SUNY New Paltz, SUNY Cortland as well as other top schools. He hopes to start a chapter of Students for 60,000 and continue the work he has started here in Northport. Mr. Manzo stated that Jake will no doubt approach both his academic and extracurricular work in college with the same passion, character and dedication he has demonstrated at Northport High School.

President Waldenburg and Superintendent McDermott congratulated Jacob on his achievements and presented him with a commendation from the Board.

5.01.2 Mr. Andrew Manzo announced the Boys/Girls State Leadership Program Award Recipients. Mr. Manzo also introduced Mr. Jim Mahoney and Mr. Bob Grogan from Northport American Legion Post 694, sponsors of the program.

Girls State Program – Haley Merritt

Boys State Program – Timothy Grant, James Martin, Marc Schwartz

5.01.3 Mr. Andrew Manzo introduced Haley Merritt, recipient of First Place Honors in the "A Hero in Service, A Hero at Home" essay contest sponsored by the Suffolk County Women's Bar Association

5.02 Inspector Stuart Cameron, Commander of the Suffolk County Police Department Special Patrol Bureau presented on the use of Canine Narcotics Detection Dogs.

Inspector Cameron stated that there are approximately 22 canine teams in the Suffolk County Police Department with two sergeants and twenty police officers. The dogs are German Shepherds which are trained in-house by staff. The dogs are initially trained as patrol dogs to detect criminal tracks, uncover evidence and after one year a second specialty is added such as search and rescue, explosive detection, or narcotics detection. The dogs are trained to detect illegal narcotics and marijuana. Inspector Cameron

noted that they do not train the dogs to detect prescription medication. Inspector Cameron stated that a search is targeted to a certain area to see if there are narcotics present and that the lockers are randomly searched. To qualify for the narcotics detection dog, the school has to send out written notice to all students including notification to parents that the school owns the lockers and that all combinations belong to the schools along with any locks and keys to open the lockers. There is no expectation of privacy of anything kept in the locker. The school maintains the right to search lockers at any time without notice. The students do not have the right to place other locks on the lockers and the student is responsible for everything that is in the locker. Inspector Cameron stated that the narcotics detection team does not generally make arrests and that the local precinct detective will make the arrest. Inspector Cameron stated that the working time is approximately a half hour to 45 minutes. The try to coincide with the beginning of a period and leave before the period ends. Inspector Cameron stated that during the 2010-2011 school year they performed ten sweeps and made two arrests. Inspector Cameron noted that this is seen as a deterrent and they have gotten very positive feedback from the schools.

There was a discussion regarding the area covered in a sweep, the entire process encompassing a sweep, false positives, identity of students, field tests, search warrants, and the legality of searches.

President Waldenburg thanked Inspector Cameron for his presentation.

5.03 Review of Instructional Initiatives in the following area:

5.03.1 Social Studies

Mr. Andrew Manzo reviewed the 2010-2011 initiatives consisting of increased infusion of economics into the curriculum, use of data to inform instruction, professional development to strengthen the use of technology in the classroom, emphasis on writing across the curriculum and review of elementary scope and sequence. Mr. Manzo noted the departmental highlights for 2010-2011 including program achievements and student achievements. The 2011-2012 Social Studies Instructional Initiatives include expanded use of instructional technology such as SMART Notebook, StrataLogica, VITAL, Discovery Education Streaming, etc.; utilization of “Project Patch”, “LEAD”, and “A.C.T. Now” classes to help foster and promote a culture of respect in grades K-12; creation of grade level writing standards and assignments to develop conscientious writers; and, incorporation of differentiation into daily lessons, with a focus on anchoring activities such as journal writing, map skills or primary source readings. Mr. Manzo stated that the Common Core Learning Standards is a nationalized curriculum being implemented by 44 states which provides instruction at a deeper level, where students read a true balance of informational and literary texts at the elementary level, learn through domain-specific texts in science and social studies classrooms, and blend facts/fluency with rigor/critical thinking. The focus of the Common Core Learning Standards is on college and career readiness. Mr. Manzo noted that implications for social studies are still being worked on at the state level. Mr. Manzo reviewed the data for the Global I Midterm/Final, Global II Midterm/Regents, AP Euro/World Midterm/Regents, US History Midterm/Regents, and AP US /IB HOTA Midterm/Regents.

There was a brief discussion regarding student participation in AP and IB classes, discussion of initiatives with teachers, elementary grades student expectations, and the common core learning standards.

President Waldenburg thanked Mr. Manzo for his informative presentation.

5.04 Motion was made by Trustee McNaughton, seconded by Trustee McCue, to receive the Updated 2011-2012 Districtwide Five Year Capital Projects Improvement Plan, and to authorize the administration to continue planning for a separate proposition seeking authorization to expend funds from the capital improvement funds.

Ms. Kathleen Molander, Assistant Superintendent for Business, stated that the Operations and Maintenance Committee meets approximately once a month and discuss recommendations made in the

five years facilities report card. The committee reviews the reports and compiles a list of projects the Board needs to look at and address in the upcoming budget. Ms. Molander stated that the Board decided to put items into the budget that had not been included in the District's five year plan and that the updated plan includes those updates.

There was a discussion regarding how the capital reserve fund works and if changes could be made to it, interfund transfers, building conditions, and energy performance contracts. A suggestion was made that the Board consider increasing the amount of funding in the capital reserve fund.

At 10:30 p.m., motion was made by Trustee McNaughton, seconded by Trustee Sabia, to extend the meeting.

Unanimously carried.

Vote on Trustee McNaughton's motion to receive the Updated 2011-2012 Districtwide Five Year Capital Projects Improvement Plan, and to authorize the administration to continue planning for a separate proposition seeking authorization to expend funds from the capital improvements funds was unanimously carried.

5.05 The President of the Board reviewed the upcoming meetings of January 9<sup>th</sup>, January 23<sup>rd</sup>, February 6<sup>th</sup> and February 27<sup>th</sup>.

6. COMMUNICATIONS

There were no communications to the Board

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Frances LaDuca Resident	Asked for clarification of the administrators and other bargaining units who took a wage freeze in 2010 and if that was a "true" wage freeze. Ms. LaDuca also stated that the teachers deserve a fair contract settlement.

President Waldenburg stated that the bargaining units who agreed to a wage freeze were told that no jobs would be lost and that statement was honored by the District. The only change to the units that had contracts was that a zero percent increase was inserted for that year and that there was no doubling up in the following years.

Allison Noonan Resident	Stated that she was there in support of the teachers had concerns about the lack of a teachers' contract and she was a concerned citizen who would like to see the Board negotiate a fair contract in good faith with the teachers. Ms. Noonan stated that not having a contract makes the teachers feel less than worthy.
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Carl Litt Resident	Stated that he would like to see the Board issue an energy performance contract.
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Dave Ambro <i>The Observer</i>	Stated that at the Northport Village Board Meeting the Commission of Finance gave an analysis of the 2% tax cap stating that with the growth ratio and exclusions they can still meet the cap with a 3.67% increase in the tax levy. Mr. Ambro asked if the District has gone through that exercise.
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President Waldenburg stated that the tax levy cannot increase more than 2% and that it is different for school districts. Municipalities can simply pass a local law to exceed the 2% tax cap.

Ms. Molander stated that when you factor in growth factors and certain adjustments and exclusions the 2% tax cap is not truthful. The tax levy increase could be 5.87% but that could still be within the confines of the 2% tax levy cap. Ms. Molander stated that the District is still receiving information from the state on this.

8. SUPERINTENDENT'S REPORT, GENERAL

Motion was made by Trustee Sabia, seconded by Trustee Binger, to approve all items under 8.01, including Supplemental 8.01.1 (Schedule A #26-30), and excluding severed item 8.01.3 Schedule D.

8.01 Personnel Schedules, each dated December 12, 2011, and each attached and made part of the official minutes:

- 8.01.1 Schedule A – Certified Staff
- 8.01.2 Schedule B – Non-Instructional Staff
- 8.01.3 SEVERED
- 8.01.4 Schedule J – Committee on Special Education
- 8.01.5 Schedule L – PDC UTN

Vote on Trustee Sabia's motion to approve all items under 8.01, including Supplemental 8.01.1 (Schedule A #26-30), and excluding severed item 8.01.3 Schedule D was unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee McCue, to approve item 8.01.3.

8.01.3 Schedule D – Extra Pay

Vote on Trustee Thompson's motion was as follows:

YES: Ms. Binger, Mrs. Gavin, Mrs. McCue, Mrs. McNaughton, Mr. Rapiejko, Mrs. Thompson, Mrs. Topel, Mr. Waldenburg  
NO: Mr. Sabia

Motion passed.

Motion was made by Trustee Binger, seconded by Trustee Thompson, to approve item 8.02

8.02 Approving requests for travel for students to countries outside of the United States during the 2011-2012 school year:

- Nicaragua – February 15, 2012 – February 24, 2012
- Nicaragua – April 4, 2012 – April 13, 2012

Unanimously carried.

At 11:10 p.m., motion was made by Trustee Rapiejko, seconded by Trustee Sabia to move into a Public Work Session to discuss the three policies on the agenda for approval.

Unanimously carried.

The Board discussed Policy #4515 “Use of Film and Video.” The sentence “In the unlikely event that a film is shown in its entirety during instructional time, parental permission shall be obtained by the teacher beforehand” at the end of the first paragraph was removed.

The Board discussed Policy #1500 “Use of District Facilities.” The sentences “Participants shall be at least 50% District residents” and “Documentation as, for example, a roster of participants together with their address and telephone numbers may be required” were removed from page 4, end of first paragraph #2.

The Board discussed Policy #4321.5 “Provision of IEP to Teachers and Service Providers”. The changes made to the policy are to conform with the access to IEPs and the change in title of the Director of Special Education.

At 12:05 a.m., motion was made by Trustee Waldenburg, seconded by Trustee Sabia, to adjourn the Public Work Session and reconvene into the Regular Meeting.

Unanimously carried.

Motion was made by Trustee Binger, seconded by Trustee Gavin, to approve all items under 8.03 and 8.04 with revisions.

8.03 Receiving for a first reading the following policy:

8.03.1 Policy #4515 – “Use of Film and Video”

8.04 Receiving for a first reading revisions to the following policies:

8.04.1 Policy #1500 – “Use of District Facilities”

8.04.2 Policy #4321.5 – “Provision of IEP to Teachers and Service Providers”

Vote on Trustee Binger’s motion was unanimously carried.

Motion was made by Trustee McCue, seconded by Trustee Topel, to approve the remainder of items under 8. (8.05 and 8.06) and all items under 9.0.

8.05 Approving an Agreement between the Board of Education of the Northport-East Northport Union Free School District and the Northport Association of School Administrators regarding creation of a sick leave bank for a specific employee

8.06 Approving an Agreement between the Board of Education of the Northport-East Northport Union Free School District and a certain employee of the United Public Service Employees Union, Custodial, Grounds and Maintenance

9. SUPERINTENDENT’S REPORT FINANCIAL

9.01 Taking specified action on the following BIDS:

EDUCATIONAL:

9.01.1 Award: Hardcover/Paperback Books

9.01.2 Award: Kindergarten through Fifth Grade Supplies

BUILDINGS & GROUNDS:

Award: Hardware & Automotive Parts & Service

9.02 Declaring the attached selected equipment as surplus and approving disposal in accordance with Board Policy

9.03 Approving a 2011-2012 Service Agreement between the Board of Education of the Northport-East Northport Union Free School District and Henry Viscardi School

9.04 Approving a 2011-2012 Special Education Services Contract between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the West Islip Union Free School District

9.05 Approving a 2011-2012 Special Education Services Contract between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the Oyster Bay-East Norwich Central School District

9.06 Approving transfer of general fund appropriations in the 2011-2012 budget

9.07 Authorizing the Board President to sign a contract with the following district to provide health services for Northport-East Northport students attending schools in that district during the 2011-2012 school year:

9.07.1 West Islip Union Free School District, 14 students attending St. John the Baptist High School @ \$672.79, totaling \$9,419.06

9.08 Receiving the following donation to the District:

9.08.1 \$326.87 from Mrs. Linda Gruhn to the Happy School Bus Scholarship

9.09 Approving the following resolution:

“RESOLVED, that the Board of Education accept the donation of \$2,000.00 toward the purchase of art supplies for Northport High School and increase the 2011-2012 budget code A2110.5030.30.2000 by \$2,000.00 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2011-2012 budget by \$2,000.00 with the understanding that this increase in revenue is the result of the Northport High School Art Department participation in the ongoing school media program with MSG Varsity Network”

9.10 Approving the following grant applications to Optimum Lightpath Technology Grant:

9.10.1 \$9,034.00 to be allocated to enhance support to the Sequential Graphic Art classes. Students will have the opportunity to video-conference with graphic artists around the world, and have the opportunity to take virtual field trips to museums and galleries that would otherwise be unavailable.

9.10.2 \$10,000.00 to be allocated to provide Classroom Performance Systems – SMARTBoards, Laptop Computers, Moodle content management system (\$9,500.00) and toner for printers (\$500) at each of the Middle Schools.

Vote on Trustee McCue’s motion to approve the remainder of items under 8. (8.05 and 8.06) and all items under 9.0 was unanimously carried.

10. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

10.01 Schedule H – Use of Facilities

10.02 Schedule I – Home Instruction

10.03 Student Activity Account Reports for October 2011 from:

10.03.1 Northport High School

10.03.2 East Northport Middle School

10.03.3 Northport Middle School

10.04 Investment Report for October 2011

10.05 Collateral Schedule for October 2011

10.06 Bank Reconciliation Report for October 2011

10.07 Monthly Revenue and Budget Status Report for the year ending June 30, 2011

10.08 Monthly Revenue and Budget Status Report for October 2011

10.09 Freedom of Information Request Report for the period July 1, 2011 through November 30, 2011

11. UNFINISHED BUSINESS

Trustee Topel requested presentations on Special Education, Reading and Technology.

Mr. Matt Nelson, Assistant Superintendent for Instruction and Administration stated that the Board will receive reports on those areas but that no presentations were planned for Board meetings.

12. NEW BUSINESS

13. ADJOURNMENT

Motion was made by Trustee McNaughton, seconded by Trustee Sabia, to adjourn the meeting.

Unanimously carried.

At 12:35 a.m. the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

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