

Special Meeting

A Special Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, March 26, 2012, beginning at 6:24 p.m., in the Faculty Dining Room at Northport High School, 154 Laurel Hill Road, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Ms. Julia Binger, Mrs. Kristen Gavin, Mrs. Lori McCue, Mrs. Donna McNaughton, Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel, Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools
Dr. Terry Bouton, Assistant Superintendent for Human Resources
Ms. Kathleen Molander, Assistant Superintendent for Business
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration
Ms. Carrie-Anne Tondo, Board Counsel
Ms. Mary Anne Sadowski, Board Counsel

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Topel, seconded by Trustee Sabia, to convene into Executive Session to discuss matters pertaining to current litigation and matters pertaining to the appointment of a particular corporation.

Unanimously carried.

At 7:40 p.m., the Board reconvened in public session in the Large Cafeteria at Northport High School.

Public attendance: There were approximately 150 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.
4. APPROVAL OF MINUTES

Motion was made by Trustee Sabia, seconded by Trustee Topel, to approve all items under 4.01

4.01 Minutes

- 4.01.1 Regular Meeting, February 27, 2012
- 4.01.2 Regular Meeting, March 5, 2012

Vote on Trustee Sabia's motion to approve all items under 4.01 was unanimously carried.

Dr. McDermott stated that the 2012-2013 revenue projections are available on the District's website. Dr. McDermott also stated that the District's philosophy of long range planning is to budget relative known costs with a narrow margin, budget unknown costs with a greater margin, reduce spending wherever possible, and successfully utilize savings to lower the tax levy and fund restricted reserves.

5. DISCUSSION OF SUPERINTENDENT'S PROPOSED 2012-2013 BUDGET

Function Code Description

2610 School Library and Audio Visual

Mr. Matt Nelson, Assistant Superintendent for Instruction and Administration, stated that the code includes the new Destination Math part of the Go-Math series and the iObservation package.

Ms. Kathleen Molander, Assistant Superintendent for Business, stated that the actual expenditures on the book are when the books were closed during the 2009-2010 and 2010-2011 years. Expenditures are to date as of the date the report was run which was March 5, 2012.

Ms. Denise Keenan, Northport High School Assistant Principal, stated that it was proposed to cut everything in online media by 10%.

2630 Computer Assisted Instruction

Mr. Nelson stated that increases in the code is for toner cartridges for new printers which come with a less charge toner cartridge.

Ms. Christina Pulaski, Director of Special Education, stated that several codes were combined to make one district-wide code and noted that Special Education is district-wide.

Ms. Molander stated that the auditors requested adjusted entries when the books were closed on June 30th. The external auditors recommended change of codes to better reflect the actual function area. Ms. Molander stated that the expenditures for BOCES are through December and that there are still six months worth of expenditures that need to be coded.

Ms. Julia Lang-Shapiro, Chairperson of Art K-12, stated that an increase is due to the cost for printing ink and that students were previously asked to bring in money to contribute to the ink supply.

Mr. Nelson stated that some codes are done at a building level and that the building principals are trying to establish consistency between the schools such as textbooks. Regular supplies and consumable supplies are purchased at the building level.

Ms. Irene McLaughlin, Northport High School Principal, stated that they anticipate purchasing more bulbs for the Smart Boards in the next year.

Mr. Nelson stated that each building gets a certain amount of money per pupil for supplies and they determine where to put that money as far as needs go.

2805 Attendance

Ms. McLaughlin stated that there are currently nine attendance runners who assist in tracking student who have illegal absences in classes. The value in it is that the absence is addressed very quickly and they are raising the awareness level on the part of the students and parents that attendance in class is critical. Ms. McLaughlin stated that the attendance runners work closely with the Assistant Principals.

Ms. Molander stated that the clerical salaries reflects the increase as per the MOA.

There was a brief discussion regarding the number of attendance runners, data on the tracking, use of the netbooks in tracking absences, and the number of students who cut classes.

2810 Guidance

Ms. Molander stated that guidance counselors are paid for additional days over the summer to prepare for the new year. Ms. Molander stated that it was not budgeted in those codes last year and budget

transfers had to be done.

Mr. Terrence Hinson, Chairperson of Guidance, stated that they are adding an 8th grade component to the Naviance program to help with the transition to high school.

2815 Health Services

Ms. Molander stated that the expenditures to date are significantly lower than proposed due to several teachers opting of the 26 pay cycle and those expenditures will not be seen until the end of the year.

Dr. Terry Bouton, Assistant Superintendent for Human Resources, stated that there is an additional substitute nurse that goes to each school to cover lunches. Dr. Bouton stated that this is a contractual obligation that is new for this year and will continue into the next year.

2816 Diagnostic Screening
2820 Psychological Services
2822 Education Related Support Services

Mr. Nelson stated that the SAFE schools codes collapsed down into a district-wide code.

2825 Social Work Services
2850 Co-Curricular Activities

In response to a question, Ms. Molander stated that the accounting department has made great strides in collapsing codes or to represent the expenditures in the appropriate code, and that going forward there should be minimal changes.

Ms. Molander noted that many of the individuals that do the clubs are not paid until the end of the year when the attendance sheets are submitted and approved to pay.

2855 Interscholastic Athletics

Mr. Drew Cronin stated that there was a significant increase due to the purchase of 120 football helmets for the kids to try to prevent concussions. Mr. Cronin stated that this is all in alignment with the Impact program.

5510 District Operated Transportation

Ms. Trish McGrane, Transportation Supervisor, stated that the District has three spare buses which cover breakdowns, DOT inspections and preventative maintenance. Ms. McGrane also stated that a new bus is budgeted as they are retiring a 20-year-old bus which has significant body rot. Ms. McGrane stated that the GPS is just used for tracking.

There was a brief discussion regarding outside vendors, equipment costs, gasoline costs, printing of district maps, maximizing bus ridership, district and private school late bus ridership.

5540 Contract Transportation

Ms. McGrane stated that transportation for Special Education students are generated by the individual IEP and they can travel up to 50 miles for special needs.

Ms. Pulaski stated that most students are transported to BOCES with a few students with unique needs to other programs. Ms. Pulaski stated that the District has to provide transportation to a parentally placed student within 50 miles.

5550 Public Transportation
5581 Transportation from BOCES
7140 Community Recreation

Dr. McDermott stated that the program is primarily self-sustaining with some administrative costs that the District picks up.

8060 Community – Civic Activities
8070 Census
9010 State Retirement

Dr. McDermott noted that the District currently has four contracts in negotiations and those negotiations are in codes 9010 through 9089.

9020 Teachers' Retirement
9030 Social Security
9040 Workers' Compensation
9045 Life Insurance
9050 Unemployment Insurance
9055 Disability Insurance
9060 Hospital, Medical and Dental Insurance

Ms. Molander stated that if an administrator received a longevity payment through contract or Board policy it is reflected in the contractual salary code. This is a new code reflecting all longevity payments to all administrators in NASA as well as Directors and Cabinet members eligible to receive a longevity stipend. Ms. Molander stated she will look into why it is picking up a dental code.

9087 Extended Sick
9088 Accrued Leave Payout
9089 Other Employee Benefits
9710 Serial Bonds – Public Library
9711 Serial Bonds – School Construction
9730 Bond Anticipation Notes
9760 Tax Anticipation Notes

There was a brief discussion regarding Tax Anticipation Notes, the premium for 2009-2010, 2010-2011 and 2011-2012 and contract negotiations.

9785 Installment Purchase Debt
9789 Other Debt
9901 Transfer to Special Aid Fund

Ms. Molander stated that the NutriKids program went live at the end of October and as of right now they are not seeing a school lunch program profit. Ms. Molander noted that the District has a very low percentage of free and reduced lunch. Ms. Molander stated that the only way to possibly see a profit would be to raise lunch prices or sell more lunches.

9950 Transfer to Capital Projects Fund

Ms. Molander stated that included in the Interfund Transfer is \$125,000 for a backup generator for WJB where the core of the infrastructure including the phone system is housed.

Ms. Molander stated that the Board has the Five Year Capital Plan from the Operations and Maintenance

Committee and must make a decision as to which projects to fund.

There was a brief discussion regarding the capital reserve funds, interfund transfer and capital projects.

President Waldenburg reviewed the upcoming meetings of April 2nd, April 16th and April 24th.

Motion was made by Trustee McNaughton, seconded by Trustee Sabia, to approve all items under 6. and 7.

6. SUPERINTENDENT'S REPORT, GENERAL

6.01 Personnel Schedules, each dated March 26, 2012, and each attached and made part of the official minutes:

6.01.1 Schedule J – Committee on Special Education

7. SUPERINTENDENT'S REPORT FINANCIAL

7.01 Taking specified action on the following BIDS:

7.01.1 AWARD: Science Supplies & Equipment

7.01.2 AWARD: Art Supplies & Equipment

7.01.3 AWARD: Technology Supplies & Equipment

7.02 Authorizing the Board President to sign a contract with the following school district to provide health services for Northport-East Northport students attending schools in that district during the 2011-2012 school year:

7.02.1 Hicksville Public Schools, one (1) student attending Holy Trinity School @ \$573.27, totaling \$573.27

7.03 Receiving the Internal Audit Report on Medical Benefits and Retiree Health Insurance for the period July 1, 2011 through February 16, 2012 from the District's Internal Auditors, R.S. Abrams & Co. LLP

Trustee Rapiejko stated that the six members of the Audit Committee who were present at the March 12, 2012 Audit Committee meeting voted unanimously to accept the report.

7.04 Approving transfer of general fund appropriations in the 2011-2012 budget

Vote on Trustee McNaughton's motion to approve all items under 6. and 7. was unanimously carried.

8. ADJOURNMENT

Motion was made by Trustee McNaughton, seconded by Trustee Rapiejko, to adjourn the meeting.

Unanimously carried.

At 11:05 p.m. the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk